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Sage for Education

Sage for Education

At a glance

- Save money if you're upgrading your hardware

- Improve staff flexibility and facilitate remote working

- It grows with your organisation

- Access and share your data, anytime, anywhere across your Trust

- Your data is protected, so you can sleep soundly

- No back up worries

- Guaranteed 24-7 availability

- Get up and running quickly and easily

- Sage for Education Reporting

- Flexible accounting periods

- Flexible nominal code structure

- VAT flexibility

- Standing orders and direct debits

- Detailed reporting

- Manage your cash flow

- Bank reconciliation

- See your balances

- Understand how changes impact your cash flow

- New Summary Dashboards

- Fixed Assets

Save money if you're upgrading your hardware

Many schools consider moving to an online solution when looking to upgrade hardware or IT infrastructure. An online solution can save you significant amounts of money. In comparison to an on premise offering, you wouldn't need a server (as the hosting effectively does this for you) and therefore would save on the installation costs.

Improve staff flexibility and facilitate remote working

With your software in the cloud, you gain a great deal of flexibility. Instant, anytime, anywhere access, means you can query, report and gain insight into your data via a wide range of devices.

It grows with your organisation

Sage for Education Online is a scalable solution which means you can configure the features and functionality you need when you need it. Add or remove users, databases, additional services and reporting to suit your school.

Access and share your data, anytime, anywhere across your Trust

Because Sage for Education Online links with other areas of your organisation it gives people across the whole of your Trust access to accurate, timely information. Dashboards present the information you need to see, and present facts and figures in a meaningful way. What's more you can use the full power of Excel to extract and analyse data easily.
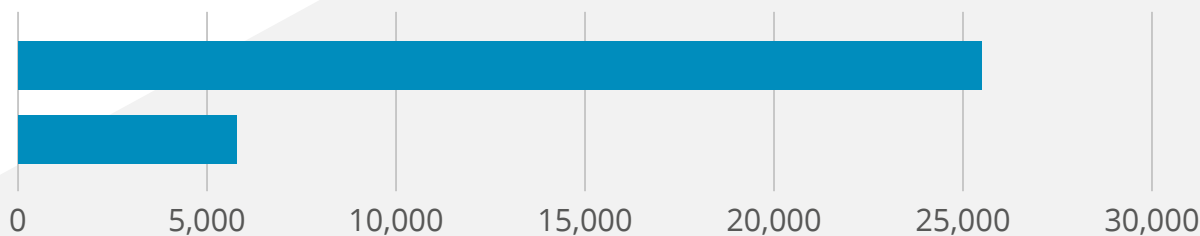
Income Budget v Actual

52% 48%
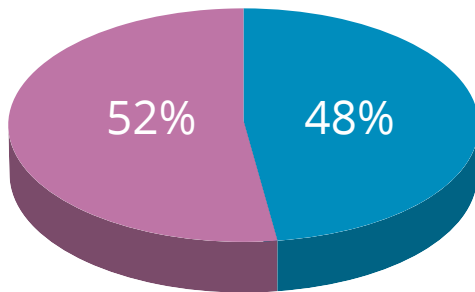
Total Expense v Budget

51% 49%
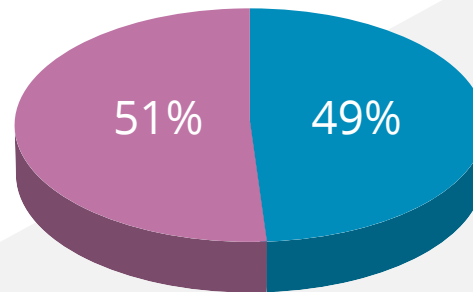
Budget Surplus v Actual Surplus

0   5,000   10,000   15,000   20,000   25,000   30,000

Your data is protected, so you can sleep soundly

Sage have worked in conjunction with Microsoft to build the best online solution possible. The Sage for Education Online application runs on the Microsoft Azure platform, which is hosted from data centres managed and operated by Microsoft Global Foundation Services (GFS). These data centres comply with key industry standards, such as ISO/IEC 27001:2005 for security and reliability. The datacentres are based in Europe and are managed, monitored, and administered by Microsoft operations staff who have years of experience in delivering the world's largest online services. In addition to data centre, network, and personnel security practices, Windows® Azure incorporates security practices at the application and platform layers to enhance security.

We make sure that the platform and software is available
24-7

No back up worries

We offer automated data backups as standard with Sage for Education Online, so you don't need to worry about keeping copies of your data and you always have the information you need to hand.

Guaranteed 24-7 availability

The Sage team are working around the clock to monitor the service you're getting from us. We make sure that the platform and software is available 24-7 and we guarantee 99.9% service availability within the terms and conditions.

Get up and running quickly and easily

Our Getting Started homepage is designed for new users and includes one-click access to the help centre, so you'll quickly become familiar with the software. There's always help at hand. You'll find how-to videos, quick links to key functions and lots of useful information to help you use the software.

Sage 200 Home | Getting started | Home Page Favourites | Frequently accessed

Getting Help

- Getting started
- Customers
- Nominal
- Banking
- Sales orders
- Making Tax Digital
- Invoicing
- Suppliers
- Stock control
- Purchase orders
- I've got a problem

Videos

- Getting started
- Invoicing
- Nominal
- Banking
- Sales orders
- Customers
- Suppliers
- Stock control
- Purchase orders
- Reports

Sage for Education Reporting

We know how important it is to have the right tools and functions to hand, to make finding and interpreting information about your Trust easy. With this in mind, Sage for Education Online now comes with reporting in a format you know already how to use – Excel™.

This customisable reporting tool allows you to take data from Sage for Education Online and filter, format and formulate within the familiar environment of Excel. You can also add your own data to workbooks along with charts and formulas; workbooks can easily be uploaded and you can run them time and time again with refreshed data. Sage for Education Online makes it as easy as possible to get updates on your business data and access deeper analysis where required.

This intuitive tool is easy to use, meaning you get the information you need in a format you are familiar with.

Budget V Actual Report

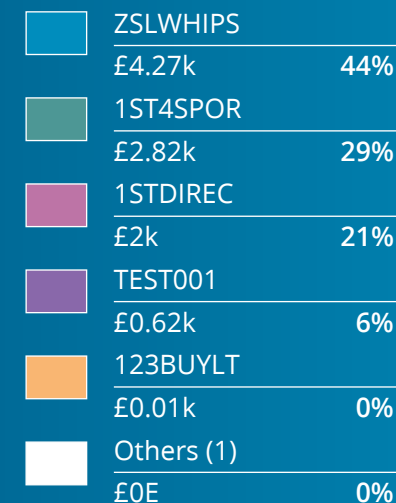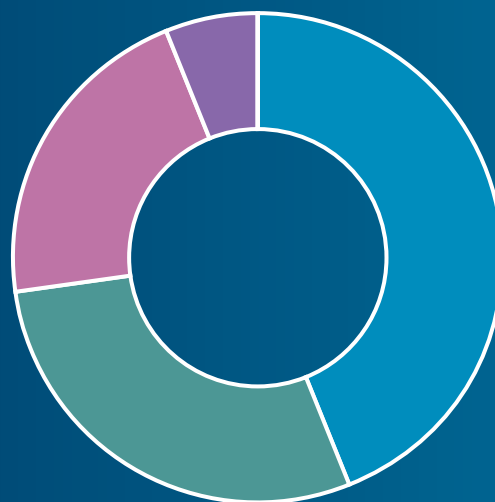| Line	Item	Budget YTD	Actual YTD	Variance	Annual Budget	Budget Remaining	% Budget Remaining	Comments
	TOTAL INCOME	518,386.94	587,020.53	48,634	922,949.00	335,928	36.40%	
	EXPENDITURE							
E01	Teaching Staff	260,363.25	261,838.46	(1,475.21)	446,337.00	184,499	41.34%	
E02	Supply Staff - Via Payroll (Protocol)	2,333.31	10,954.97	(8,621.66)	4,000.00	(6,955)	-173.87%	
E03	Education Support Staff	80,532.69	73,517.19	7,015.50	138,056.00	64,539	46.75%	
E04	Premises Staff	18,744.81	19,370.90	(626.09)	32,134.00	12,763	39.72%	
E05	Administrative and Clerical Staff	27,504.75	31,451.49	(3,946.74)	47,151.00	15,700	33.30%	
E06	Catering Staff			0.00		0	0.00%	
E07	Cost of Other Staff	21,075.25	53,530.21	(32,454.96)	36,129.00	(17,401)	-48.16%	
E08	Indirect Employee Expenses	2,503.62	1,646.67	856.95	4,292.00	2,645	61.63%	
E09	Staff Development and Training	2,333.31	2,317.05	16.26	4,000.00	1,683	42.07%	
E10	Teacher Related Insurance	9,625.00	5,042.75	4,582.25	16,500.00	11,457	69.44%	
E11	Support Staff Related Insurance	-	-	0.00	-	0	0.00%	
E12	Building Maintenance and Improvement	6,926.50	4,927.33	1,999.17	11,874.00	6,947	58.50%	
E13	Grounds Maintenance and Improvement	1,295.00	1,266.65	28.35	2,220.00	953	42.94%	
E14	Cleaning and Caretaking	1,750.00	1,845.73	(95.73)	3,000.00	1,154	38.48%	
E15	Water and Sewerage	2,403.31	2,612.90	(209.59)	4,120.00	1,507	36.58%	
E16	Energy	10,605.00	9,802.32	802.68	18,180.00	8,378	46.08%	

Suppliers owed the most

ZSLWHIPS	£4.27k	44%
1ST4SPOR	£2.82k	29%
1STDIREC	£2k	21%
TEST001	£0.62k	6%
123BUYLT	£0.01k	0%
Others (1)	£0E	0%

Flexible accounting periods

Gain greater control over your accounting periods, which can be open, closed and re-opened as required. You can also control the length of the period and set up period structures in advance for future years.

Gain greater control over your accounting periods.

Maintain Accounting Periods

Accounting Periods

| This Financial Year | Future Financial Years | Period Control History |

Period No	End Date	Sales	Purchases	Cash Book	Stock	Nominal Adjs
1	30/09/2019	Closed	Closed	Closed	Closed	Closed
2	31/10/2019	Open	Open	Open	Open	Open
3	30/11/2019	Future	Future	Future	Future	Future
4	31/12/2019	Future	Future	Future	Future	Future
5	31/01/2020	Future	Future	Future	Future	Future
6	29/02/2020	Future	Future	Future	Future	Future
7	31/03/2020	Future	Future	Future	Future	Future
8	30/04/2020	Future	Future	Future	Future	Future
9	31/05/2020	Future	Future	Future	Future	Future
10	30/06/2020	Future	Future	Future	Future	Future
11	31/07/2020	Future	Future	Future	Future	Future
12	31/08/2020	Future	Future	Future	Future	Future

Change Period Date...   Print   Open/Close All...   Change Period Status...

Close

Flexible nominal code structure

Enjoy the benefit of in depth analysis and reporting. Set up departments and cost centres to produce Income & Expenditure, Balance Sheet and Cash Flow reporting. Make adjustments to previous year journals and roll changes forward to ensure your accounts are accurate and up to date.

Roll changes forward to ensure your accounts are accurate and up to date.

Nominal Ledger Account Analysis (Summary)

| | | | | Date | 14/10/2019 |
| | | | | Time | 16:31:30 |

Account	A/C Ref	CC	Dp	This Month Debit	This Month Credit	This Month Balance	Year To Date Debit	Year To Date Credit	Year To Date Balance
Freehold Property	01000				1000.00	-1000.00		100.00	-100.00
Furniture and Fixtures	04000				500.00	500.00	500.00		500.00
Day to Day Bank Account	12010				100.00	-100.00		1323.32	-1323.32
Debit Card Account	12100			49661.30		49661.30	399097.08		399097.08
Petty Cash School Fund	12310			100.00		100.00	100.00		100.00
Deferred Income	21080				2000.00	-2000.00		2000.00	-2000.00
Retained PNL	3200						2382.46		2382.46
Suspense	9999				6095.00	-6095.00		10215.42	-10215.42
Freehold Property	01000	EFD		1000.00		1000.00	23.00		23.00
Bank Interest	60803	EFD	WSO					1023.00	-1023.00
Equal Pay Reserve	32010	EQP			100.00	-100.00		100.00	-100.00
Retained PNL	3200	FAF						900.00	-900.00
Assets on Transfer Fixed Assets	60152	FAF	CON		100.00	-100.00		100.00	-100.00
Lettings Income	60801	FDC	WSO		180.00	-180.00		180.00	-180.00
Pupil Premium	60501	PPR	EFA	100.00		100.00	100.00		100.00
Pupil Premium LAC Pupil 2 (KM)	60502	PPR	P02	5000.00		5000.00	5000.00		5000.00
Retained PNL	3200	RES					725.50		725.50
GAG - Start up Grants	60103	RES	ART					46200.00	-46200.00
Curriculum Development	71904	RES	ART	500.00		500.00	5100.00		5100.00
Recharged Photocopying and Printing	71905	RES	ART	900.00		900.00	900.00		900.00
Recharged Stationery	71906	RES	ART	100.00		100.00	100.00		100.00
Classroom Resources	71901	RES	BUS				100.00		100.00
School Meals Contract	72501	RES	CAT	38.70		38.70	38.70		38.70
chnicians Gross Pay	70331	RES	EDS		100.00	-100.00		100.00	-100.00
upil Led Factors	60101	RES	EFA	400.00		400.00	400.00		400.00
rt up Grants	60103	RES	EFA		50000.00	-50000.00		305000.00	-305000.00
7 Catch Up Premium	60105	RES	EFA	100.00		100.00	100.00		100.00
r Sixth Form	60201	RES	EFA		120.00	-120.00		20.00	-20.00
sts	70901	RES	OSC	895.00		895.00	895.00		895.00
Gross Pay	70101	RES	TEA	100.00		100.00	100.00		100.00
t up Grants	60103	RES	YR1					48800.00	-48800.00
Development	71904	RES	YR1	200.00		200.00	200.00		200.00
Photocopying and Printing	71905	RES	YR1	200.00		200.00	200.00		200.00

VAT flexibility

Online VAT submissions are built in, ensuring you comply with Her Majesty's Revenue and Customs (HMRC) regulations. The software is fully MTD compliant. There is a VAT 126 report available for schools not registered for VAT.

Standing orders and direct debits

Easily and clearly view and track all standing orders and direct debits, with details of the day they are paid, frequency, number of payments made, number still to pay and much more.

Online VAT submissions are built in, ensuring compliance with HMRC.

Detailed reporting

Analysis codes can be created allowing you to classify your data. Such as grouping by industry type or other areas that are relevant to your business.

Manage your cash flow

Effectively manage your cash flow with Sage for Education Online. Make sure you're up to date with the latest information at your fingertips.

Bank reconciliation

Save time and eliminate rekeying by reconciling bank statements alongside your banking software. Reconcile statements with payment and receipt details, record discrepancies, transactions and charges all in one place.

See your balances

See at a glance the liquidity of your accounts using simple enquiries or workspaces, our easy to use data management tool.

Understand how changes impact your cash flow

Get an accurate view of your financial status based on actuals and budgets for up to 5 years.

See at a glance the liquidity of your accounts.

Fixed Assets

We've introduced a Fixed Assets register to allow you to effectively record assets and manage depreciation with either straight line or reducing balance methods. You can view this via a new workspace or choose from two reports for details and valuation.

Effectively record assets and manage depreciation.

Fixed Asset List

New   Amend   Depreciate   Dispose   Delete   Refresh List   Swap   Clear

<No Filter>   Search list...   List has been manually refreshed at 08/11/2019 12:59:49

Code	Description	Net Book Value	Last Depreciated	Total Depreciation Posted	Disposal Posted	Disposal Date
7000011	Bola Club Bowling Machine	100.76	30/09/2019	121.50	0.00	
Office Desks	Office Desks	4050.00	30/06/2019	950.00	0.00	

For further information and to arrange a demonstration, contact us on:

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